



## Grendon Underwood Minutes of Parish Council Meeting Tuesday 22nd October 2024 at 7.45pm

DRAFT Issue date 23<sup>rd</sup> October 2024

E. Maker Parish Clerk

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### OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

**Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment):** Items requiring decisions must be deferred for inclusion in the next agenda.

**Councillors Present:** Cllr N Maker (Vice Chair), Cllr A Benfield, Cllr C Scanlon, Cllr P Jackman, Cllr L Fealey and County Cllr F Mahon

1. **Apologies** – County Cllr A Macpherson, Cllr K Moloney (chair of Grendon Underwood Parish Council)
2. **Open Forum** – not required
3. **Declarations of Interest** – None
4. **Minutes of the last meeting** – Cllr Jackman suggested an amendment to last meeting's minutes. Cllr Jackman was the only councillor who didn't fully accept them. All others had previously accepted them. The Clerk said that they were a true record of events. Cllr Jackman asked that it be noted that he had suggested an amendment, but this was not accepted by the Council.

**Lottery Update** – prior to commencement of the meeting, the clerk shared the good news that we have been awarded £20,000 funding towards the upgrade of Grendon Underwood Parish Council's playground, following our application to the National Lottery Community Fund. Cllr Benfield asked when the money would be received, and the clerk was able to read the email which states it will be sent to Grendon Underwood Parish Council's bank account in the next couple of weeks. He asked that the email be sent to all the councillors. **Action** Clerk to send email from The National Lottery to all councillors and Cllr Moloney will update on Facebook.

Cllr Jackman spoke of potential additional funds from Windsor Rotary. **Action** Clerk to investigate

5. **Matters from last meeting:**
  - 5.1 Website – the clerk advised that the website has the ability to be manipulated by individuals when reading it, changing the font and colours as necessary, so all people are accommodated.
  - 5.2 Fix My Street – Cllr Maker said outstanding issues are being worked on, but this will remain on the agenda. **Action** County Cllr Macpherson to continue chasing.
  - 5.3 Play Equipment update – Cllr Benfield has not provided an action plan to remove and make good the defunct play equipment. He assured the council it is in hand. **Action** Cllr Benfield
  - 5.4 Speedwatch – Cllr Moloney will update the council quarterly.
  - 5.5 Village Bulbs – Cllr Maker advised the purchase of bulbs has been made and they need to be planted shortly. They will be planted at the far end of the village after the shop. This is to balance last year's planting. Cllr Maker to lead, 2<sup>nd</sup> November starting at 10.00 am
  - 5.6 Hedge cutting – posts have been created by Cllr Moloney on Facebook to alert householders of the need to trim their hedges. Cllr Fealey spoke of conkers impeding walking on the paths. Cllr Maker said Buckinghamshire Council road sweeping is not due until December, but bad areas can be reported on Fix My Street.
  - 5.7 Meeting with Farmer rear of the church – Cllr Benfield and Cllr Maker had a positive meeting with the farmer who tends the fields owned by Grendon Underwood Parish Council. It was agreed that a fence should run along the footpath to prevent possible risk from falling into the pond.
6. **Planning** - Nothing received. Cllr Jackman spoke of the session by the MoJ to which everyone can attend on the 23<sup>rd</sup> of October in respect of the Mega Prison. Cllr Mahon spoke of the political difficulties with regard to the building of the prison.
7. **Biodiversity** - Nothing to report
8. **Finance:**
  - 8.1 Expense Claims – Clerk - agreed
  - 8.2 Invoices to pay – Cllr Jackman told the council that the mower had broken and produced an invoice for £86 for repair. He advised if it is serviced this year the warranty will be extended. **Action** Cllr Jackman to get a service quote.



# GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on [clerk.gupc@outlook.com](mailto:clerk.gupc@outlook.com)  
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

9. **Agenda requests from Councillors:**
  - 9.1 Litter Pick – Cllr Fealey proposed the next litter pick to be Saturday 23<sup>rd</sup> November 10.00am. Cllr Scanlon to do refreshments. **Action** Cllr Fealey to promote on Facebook.
10. **Reports from Stakeholders:**
  - 10.1 Village Hall - No report as the meeting is still to take place. The next village hall meeting is on 7<sup>th</sup> November 2024.  
Cllr Maker asked if the IT training sessions have yet been arranged. Cllr Scanlon said she has not been able to book this yet. Cllr Maker asked if Cllr Scanlon had heard from the contact, he gave her? Cllr Scanlon said they had not replied to her enquiry, so she was investigating other routes including Health & Metal Wellbeing as well as IT training. **Action** Cllr Scanlon.
  - 10.2 Saye and Sele – The clerk asked for clarification as to who is the Parish Council representative. Cllr Jackman confirmed there are two representatives for the Parish Council, himself and Peter Avery. Cllr Jackman spoke of numerous grants being granted by Saye and Sele to Grendon Underwood and Quanton young people and stressed that it is not just for university students but could fund apprentices or sports activities.
  - 10.3 School – No report was submitted. Cllr Mahon was keen to alert Grendon Underwood Parish Council of the possibility of a junior council evolving. He spoke very positively of the awareness of the children at Steeple Claydon.
  - 10.4 Springhill – Nothing to report.
  - 10.5 Faith Beaumont – Nothing to report.
11. **Monthly Inspection**
  - 11.1 Playgrounds – Completed. Cllr Jackman spoke of the dish spiller being contaminated with a yellow substance. He also spoke of the MUGA basketball net potentially missing bolts.  
**Action** Cllr Maker to clean the dish spiller and clerk to contact the MUGA installation company for clarification.
  - 11.2 Defibs. – annual service took place within the last month and therefore an inspection was not required. Batteries are to be ordered as suggested by the servicers.
12. **Health and Safety:**
  - 12.1 Risk Assessments to rear of church to be updated following meeting with farmer and to be circulated. **Action** Cllr Maker.
13. **Open Forum for Members Only** (under adjournment)

**Date and time of next meeting** Tuesday 26<sup>th</sup> November 2024.

**The Budget Meeting** – This was set for 6 pm on Wednesday 4<sup>th</sup> December.

The Chair closed the meeting at 8-55 pm

Date	Type	Description	Debit	Credit
31/10/2024	FPO	CLERK'S SALARY	£ 485.40	
31/10/2024	FPO	OFFICE EXPENSES	£ 104.00	
31/10/2024	FPO	MOWER REPAIR	£ 86.57	
31/10/2024	FPO	BUS SHELTERS CLEAN	£ 100.00	
31/10/2024	FPO	DEFIB BATTERY x 2	£ 468.00	
31/10/2024	FPO	HEDGE CUTTING	£ 160.00	
31/10/2024	FPO	GU VILLAGE HALL HIRE	£ 24.00	
25/10/2024	DD	ST LIGHT ENERGY SUPPLY	£ 81.81	
15/10/2024	DD	ST LIGHT ENERGY SUPPLY	£ 84.51	
03/10/2024	DD	REC BINS	£ 28.45	
01/10/2024	DD	ST LIGHT ENERGY SUPPLY	£ 30.91	
01/10/2024	SO	PROFESSIONAL SERVICES	£ 10.00	